

### 1.0 OVERVIEW

Design4Structures (D4S) actively adapts and implements new measures to ensure the delivery of most sustainable designs. D4S is committed to protecting the environment and implementing sustainable practices in line with all relevant legislations.

### 2.0 PURPOSE

D4S is committed to providing a safe and healthy workplace for our employees and minimising our potential impact on the environment. We will operate in compliance with all relevant environmental legislation, and we will strive to use pollution prevention and environmental best practices in all we do.

D4S acknowledges the importance of its social, economic, and environmental impact and this policy affirms the company's commitment to sustainability principles being considered and promoted in all business decisions.

### 3.0 RESPONSIBILITY

Socially D4S will:

- Actively support constructive engagement and involvement with local communities.
- Recognise the importance of sustaining local economies by employing and resourcing locally.
- Promote equal opportunity in recruitment, development, recognition and reward.

Economically D4S will:

- Deliver sustainable profitable growth while satisfying its ethical, legal and contractual obligations.
- Promote innovation and encourage sustainable solutions within the business prioritising responsible procurement.

Environmentally D4S will:

- Integrate environmental concerns and impacts into all our decision making and activities.
- Promote environmental awareness among our employees and encourage them to work in an environmentally responsible manner.
- Provide training, education, and information to the Company's employees about environmental issues that may affect their work.
- Reduce waste through re-use and recycling and by purchasing recycled, recyclable, or re-furbished products and materials where these alternatives are available, economical, and suitable.
- Promote efficient use of materials and resources throughout our facility including water, electricity, raw materials, and other resources, particularly those that are non-renewable.

- Avoid unnecessary use of hazardous materials and products, seek substitutions when feasible, and take all reasonable steps to protect human health and the environment when such materials must be used, stored, and disposed of.
- Purchase and use environmentally responsible products accordingly.
- Where required by legislation or where significant health, safety or environmental hazards exist, develop, and maintain appropriate emergency and spill response programmes.
- Communicate our environmental commitment to clients, customers and the public and encourage them to support it.
- Take steps to minimise the amount of energy we use for our processes and systems, including electricity and fuel such as diesel, petrol, oil, gas etc.
- Where possible, D4S will consider alternative sources of energy to improve their environmental performance and carbon footprint, for example use of solar or wind power.
- Strive to continually improve the D4S's environmental performance and minimise the social impact and damage of activities by periodically reviewing our environmental policy considering our current and planned future activities.
- Where considered necessary, D4S will conduct environmental impact assessment or audits to determine where improvements can be made.
- Energy Performance Certificates will be available for the premises, where applicable, to indicate the efficiency of our heating, lighting and hot water systems installed.
- Assess any environmental impact of any new business development areas and work to the best practical environmental option (BPEO) as defined in the Environment Act 1995.
- As a consumer of electrical and electronic equipment, D4S will arrange for the proper disposal of waste electrical equipment in accordance with the WEEE Regulations.
- All waste classed as hazardous, for example sharps, clinical waste etc. will be disposed of by a licensed and competent contractor following pre-registration with the Environment Agency.
- Where necessary and applicable, D4S will ensure that a mandatory energy assessment is undertaken for our premises (to include buildings, processes, and transport) to identify where we can reduce energy consumption.

It is the responsibility of D4S Directors and management teams to implement, monitor and review the effectiveness of this policy. All employees are responsible for working towards the objectives set within this framework and D4S encourages the support of all stakeholders in achieving these.

#### 4.0 PROCEDURE/PROCESSES

Supporting procedures/processes are available in SharePoint; conducted within the and Employee Handbook.

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<b>Job Title:</b>	Managing Director	<b>Date:</b>	13/07/2023